



St. Peter's Catholic Primary School
2A Killeen Street
Sunshine South West 3020
PHONE: 8312 6900
www.spsunshinesw.catholic.edu.au



St. Peter's Vision

**United in Community,
Building on Foundations for Life and Faith,
Unlocking Potential in All**



100% Students, 100% of the Time

WELCOME

Dear Families,

We welcome you and your child to St. Peter's Catholic Primary School.

St. Peter's was established in 1979, to serve the Parishioners and families of children who lived in the South West Sunshine corner of St. Paul's Catholic Parish. St. Peter's continues to build upon the work of those who have laid the foundations of the school by moving teaching and learning forward in a positive, warm and supportive environment.

Educating your child is a partnership involving St. Peter's, your Parish, your teachers, your family and our community to provide a quality catholic education.

The school has a committed staff who continually endeavour to achieve educational excellence by employing pedagogies which reflect the needs of the children and the world in which they live.

St. Peter's Catholic Primary works in conjunction with the Melbourne Archdiocese Catholic Schools (MACS). This enables the school to be supported by system wide policies as well as to ensure that we are an inclusive community based on the life of Jesus Christ.

We welcome you and your family to St. Peter's and we look forward to working together to educate your child.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'K. Bergin', with a long horizontal flourish extending to the right.

Karen Bergin

Principal



OUR STAFF

ST. PETER'S STAFF 2022



Ms Karen Bergin
PRINCIPAL



Father Renato Manubag
(Parish of St Paul's)



Ms Grace Frazzica
DEPUTY PRINCIPAL (STAFF)
FAMILY SCHOOL PARTNERSHIP
LEADER
PASTORAL CARE LEADER



Ms Tamara Moravski
DEPUTY PRINCIPAL (STUDENTS)
LEARNING AND TEACHING LEADER
(3-6)
CHILD SAFETY LEADER



Ms Ide Garvey
RELIGIOUS EDUCATION
LEADER
LEARNING AND
TEACHING LEADER
(PREP - 2)



Ms Ree Niemann
STUDENT WELLBEING
LEADER
PERFORMING ARTS



Ms Jessica Rajski
LEARNING DIVERSITY
LEADER



Mr Jock McMillan
NUMERACY LEADER



Ms Corazon Bernales
Finance



Ms Leah Stringer
Office

ST. PETER'S STAFF 2022



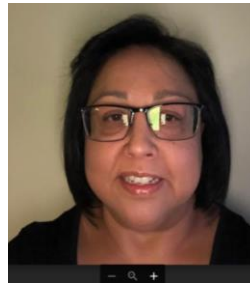
Ms Miriam Zaki
CLASSROOM TEACHER
PREP Z



Ms Rachel Giuffrida
CLASSROOM TEACHER
1/2G



Ms Marian Cabamongan
CLASSROOM TEACHER
1/2C



Ms Cheryl Langford
CLASSROOM TEACHER
1/2L



Ms Elise Carlson
CLASSROOM TEACHER
3/4C



Ms Elisa Tamburro
CLASSROOM TEACHER
3/4T



Ms Natalie Duma
CLASSROOM TEACHER
3/4D



Ms Sasha Sant
CLASSROOM TEACHER
5/6S



Ms Sharon Campbell
CLASSROOM TEACHER
5/6C

ST. PETER'S STAFF 2022



Ms Jacinta Edwards
READING RECOVERY



Ms Katherine Attard
WELLBEING



Ms Cathy Lyons
VISUAL ART



Mr Bernard Mogg
PHYSICAL EDUCATION



Ms Tonia Ciccarelli
LEARNING SUPPORT
OFFICER



Ms Lupe Chicas
LEARNING SUPPORT
OFFICER



Ms Angela Beasley
LEARNING SUPPORT
OFFICER



Ms Suliana Ramirez
SPANISH TEACHER



Ms Gill Baxter
CLUSTER ENGAGEMENT
LEADER

OFFICE HOURS



The office is open between 8.30am and 4.00pm, Monday to Friday.

SCHOOL FEES AND LEVIES

Fees are determined by the Parish Priest, School Principal and School Accountant. They are reviewed annually. Accounts are sent out at the start of each term.

Payments can be made in cash, EFTPOS or by Direct Bank Credit

Bank Details: BSB: 083 347; Account Number: 472 351 634

Please bring your Health Care Card to allow us to take \$125 per child off your school levy fees.

Our fees are currently set at:

Yearly School Fees \$ 1260 - per family

Paid in three instalments

1st Instalment \$ 420 due on Feb 15th

2nd Instalment \$ 420 due on May 15th

3rd Instalment \$ 420 due on August 15th

School Levies:

| Levy | Year Prep | Year 1/2 | Year 3/4 | Year 4 | Year 5 | Year 6 |
|--|------------------------|---------------------|---------------------------------------|---------------------------------------|--------------------------------------|--------------------------------------|
| Tuition Levy | \$200 | \$200 | \$200 | \$200 | \$200 | \$200 |
| ICT Levy | \$60 | \$60 | \$60 | \$60 | \$60 | \$60 |
| Excursion / Incursion Levy | \$80 | \$80 | \$80 | \$80 | \$80 | \$80 |
| Swimming Levy (8-day program) | \$80 | \$80 | \$80 | \$80 | \$80 | \$80 |
| Outdoor Education Levy | School will cover cost | \$75 (Extended Day) | \$220 (Urban Camp - 1 night / 2 days) | \$220 (Urban Camp - 1 night / 2 days) | \$330 (Mt Eliza - 2 nights / 3 days) | \$330 (Mt Eliza - 2 nights / 3 days) |
| Sacramental Program Levy (Catholic Chn) | N/A | N/A | \$40 Reconciliation & Eucharist | N/A | \$20 Confirmation | \$20 Confirmation |
| Year 5/6 Interschool Sport Levy | N/A | N/A | N/A | N/A | \$50 (Buses) | \$50 (Buses) |
| Year 6 Graduation Levy | N/A | N/A | N/A | N/A | N/A | \$50 (Photo-shirt & signature bear) |
| Total Due March 15 | \$420 | \$495 | \$680 | \$640 | \$820 | \$870 |

Payments can be made in cash, EFTPOS or by Direct Bank Credit

Bank Details: BSB: 083 347; Account Number: 472 351 634



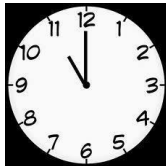


Please bring your Health Care Card to allow us to take \$125 per child off your school levies.

SCHOOL HOURS

NORMAL SCHOOL HOURS

Monday to Friday - 8:50am to 3:15pm

BELL TIMES

| | |
|---|---------------------------------------|
|  | 8:30am Gates Open |
|  | 8:50am School Starts |
|  | 11:00am to 11.45am: Lunch |
|  | 1:45pm to 2:15pm: Afternoon Recess |
|  | 3:15pm Dismissal |

It is important that your child attends school daily to ensure that they are participating in every learning opportunity.

Late Arrivals must report to the office before going to class.

If your child is absent or late, you must contact the school on 8312 6900.

ST. PAUL'S PARISH, WEST SUNSHINE

PARISH PRIEST: Father Renato Manubag CMF

ASSISTANT PRIEST: Father Anthony Nguyen CMF

ADDRESS: St. Paul's Catholic Church
200 Glengala Road
West Sunshine VIC 3020

TELEPHONE: 8372 5500

EMAIL: SunshineWest@cam.org.au



SCHOOL TERMS 2022

| |
|---|
| Term 1: Monday 31 st January: Preps to Grade 6 to commence |
| Friday 8 th April: End of Term 1 @ 1.45pm |
| Term 2: Monday 18 th April – Friday 24 th June @ 1.45pm |
| Term 3: Monday 11 th July – Friday 16 th September @ 1:45pm |
| Term 4: Monday 3 rd October – Friday 16 th December @ 3:15pm |

2022 SCHOOL CLOSURE DATES

| | |
|-----------------------------------|---|
| Friday 11 th February: | Staff Professional Learning - Reading |
| Thursday 10 th March: | Staff Professional Learning |
| Friday 11 th March: | Staff Professional Learning |
| Monday 14 th March: | Labour Day Holiday |
| Friday 1 st April: | Staff Professional Learning - Restorative Practices |
| Monday 13 th June: | Queen's Birthday Holiday |
| Monday 20 th June: | Learning Conversations – Children finish @ 11:30am |
| Tuesday 1 st November: | Melbourne Cup Day |
| Monday 5 th December: | Learning Conversations – Children finish @ 11:30am |

SACRAMENTS 2022

| | |
|----------------------------------|--|
| Monday April 4 th : | Sacrament of Penance (7:00pm) |
| Thursday April 7 th : | Confirmation (7:00pm) |
| Sunday June 19 th : | Sacrament of First Eucharist (10:00am) |

DROPPING OFF AND PICKING UP

Please be aware of parking restrictions in Killeen Street and Hunt Court as you may be fined if you park illegally or stay too long.

The school crossing on Fairbairn Road is supervised before and after school for your safety. While the Killeen Street crossing is unsupervised, you must use this to cross the road.



THE FIRST DAY OF SCHOOL

No matter how happily your child sets off for school, eager for the day ahead with friends, the actual separation from you *may* bring tears and clinging. If this does happen, give him/her a hug and kiss, and tell your child you will see him/her after school – **say goodbye and leave.**

The teacher is well prepared for children who find separation from Mum or Dad difficult. In our experience, upset children usually stop crying as soon as mum and dad are out of sight.



Please feel free to contact the school office to see how your child is settling in.

LABEL EVERYTHING

Please label all of your child's belongings. This includes lunch boxes, drink bottles, hats, coats, sports uniform – everything your child brings to school.



Items which are not labelled are quite often not found.

COLLECTION OF CHILDREN

If you find it necessary to collect your child during school hours, you must first notify the Principal or Administration staff before your child is taken out of the schoolyard. Please register early dismissals via the school ipad in the office. At no time will children be dismissed before the stated times without sufficient notification, and only when necessary, as the school is legally responsible for the care of children within the set times. **If a friend or relative is collecting your child, ensure they have some form of written permission from you.**

It is very important that your contact details are always up to date and correct. Please notify the office of any changes which may include address, home phone number or mobile numbers.

HEALTHY BRAIN FOOD & LUNCHES

Children learn well when they eat well. We discourage take-away food being brought to the school. A healthy lunch prepared at home is more beneficial to your child. All children are to have a named water bottle and a fruit snack with them in class.



BIRTHDAYS

We enjoy acknowledging children's birthdays, it is however unrealistic for teachers to be cutting up cakes and handing them out during class learning time. So therefore, no birthday cakes will be permitted at school.

Cupcakes, individual bags of lollies or individually wrapped chocolates. These will be given out at the end of the school day.

If you wish to send something for your child to share for their birthday here are some ideas:



Parents are asked not to be in classrooms during this time.

BED TIME

Research shows 5-year-old children require 12 hours of sleep per night. This means that if they are waking up at 7.30am they need to be in bed asleep by 7.30pm. To assist with their learning, we ask you establish a 12-hour sleep routine for your child.

COVID Guidelines to Keeping Safe

At St. Peter's, we adhere to the Government and Department of Health requirements to keeping our school safe during these uncertain times with COVID. We have made the safety of our children, staff and parents/families a priority, hence outlining the following steps we have taken to ensure this outcome:

- Recommending that all years from Prep to Year 6 wear a mask whilst indoors (Year 3-6 is a mandatory requirement by the government). St. Peter's have designed our own logo masks for staff and children to wear.
- All windows and doors to classrooms are opened to allow air to flow throughout the room.
- We have successfully applied for a \$25,000 Shade Cloth Grant through the government to allow us to continue to move our classroom spaces outside. The children have been learning in an outside environment, weather permitting.
- Sanitise stations are set up for the children before they enter the classroom and in designated areas of the school and classroom.
- To ensure social distancing is still maintained during lunch and snack times, each year level has been allocated a section of the play area to enjoy. This also enables the year levels to be segregated safely.

As always, we will continue to update and monitor the requirements by the government and Department of Health to provide a safe environment at St. Peter's.

SCHOOL NEWSLETTER

Every second Friday, the eldest child in every family receives the school newsletter. Please check your child's school bag for the newsletter. You can also read this on the school website www.spsunshinesw.catholic.edu.au

SKOOLBAG APP

DOWNLOAD THIS INVALUABLE APP ON TO YOUR SMART PHONE, IPAD OR TABLET COMPLETELY FREE.

JUST GO TO YOUR APP STORE OR GOOGLE PLAY AND SEARCH FOR 'ST. PETER'S PRIMARY SUNSHINE SOUTH WEST' AND INSTALL.

KEEP UP WITH ALL THE NEWS AND IMPORTANT DATES AT ST. PETER'S. YOU CAN EVEN READ THE NEWSLETTER ON YOUR IPAD!

SOCIAL MEDIA

**ST. PETER'S IS ALSO ON TWITTER,
FACEBOOK AND INSTAGRAM**

Follow us on:



St. Peter's Sunshine South West



@stpeterssww



stpeterssww

2022 SCHOOL UNIFORMS

SUMMER UNIFORM (Term 1 & Term 4) (NEW)

| | |
|-------------------------------------|---------|
| Micromesh short sleeved polo shirt | \$35.00 |
| Navy blue gabardine tailored shorts | \$25.00 |
| Navy & Blue checked dress | \$55.00 |

WINTER UNIFORM (Term 2 & Term 3)

| | |
|--------------------------------------|---------|
| Navy gabardine tailored pants | \$35.00 |
| Girls Navy Tunic | \$50.00 |
| Micromesh long sleeve polo shirt | \$40.00 |
| V-Neck Windcheater | \$40.00 |
| Tracksuit jacket (<i>optional</i>) | \$55.00 |
| Raincoat (<i>optional</i>) | \$50.00 |

SPORTS UNIFORM

| | |
|---------------------------------------|---------|
| Navy rugby zip pocket shorts | \$25.00 |
| Navy tracksuit pants with double knee | \$35.00 |
| Navy skorts | \$20.00 |

HATS

| | |
|--|---------|
| Bucket hat Must be worn in Term 1 and Term 4 | \$20.00 |
| Beanie (House colours) | \$20.00 |

BAGS (*Optional*)

| | |
|-----------|---------|
| Back pack | \$40.00 |
|-----------|---------|

| | |
|------------|---------|
| SOCKS Navy | \$15.00 |
|------------|---------|

Please note old uniform only available until sold out. By 2024, all children must be in New School Uniform.

FORMAL UNIFORM COLLECTION



1108016_164 Summer Dress
Navy & Blue Check



1118354 Tracksuit Jacket
Int. with Sky Stripe



1118378 V-Neck Windcheater
Int. with Sky Stripe



1118991 Micromesh LS Polo
Int. Body with Sky Panels



1110528 Micromesh SS Polo
Int. Body with Sky Panels



1104014 Winter Tunic
Size 4G to 14G/8L, 10L, 12L



1118089 Tailored Pants



1118088 Tailored Shorts



1100375 Caberdine Short



1110738 Double Knee
Tracksuit Pants



110400 Elastic Waist
Caberdine Pants



1110355 Zip Pocket
Caberdine Shorts

ACCESSORIES COLLECTION



1100265 Jacquard Beanie
House Colour Embroidery



110025 24 Micromesh Hat
19% 180% 180% 180% 180%



1100260 Rain Coat



0356220 18% Cycled Backpack



03500506 Bookbag



241 0000
00% 100% 100%



20110000 Olive Socks
100% 100%

St Peter's vision, policies and actions reflect

AUSTRALIAN VALUES AND DEMOCRATIC PRINCIPLES

- ◆ the rule of law;
- ◆ equal rights for all before the law;
- ◆ freedom of religion;
- ◆ freedom of speech and association;
- ◆ the values of openness and tolerance.

Care and Compassion

Care for self and others

Doing Your Best

Seek to accomplish something worthy and admirable, unlock potential, pursue excellence

Fair Go

Pursue and protect the common good where all people are treated fairly for a just society

Freedom

Enjoy all the rights and privileges of Australian citizenship free from unnecessary interference or control, and stand up for the rights of others

Honesty & Trustworthiness

Be honest, sincere and seek the truth

Integrity

Act in accordance with the principles of moral and ethical conduct; ensure consistency between words and deeds

Respect

Treat others with consideration and regard, respect another person's point of view

Responsibility

Be accountable for one's own actions, resolve differences in constructive, non-violent and peaceful ways, contribute to society and to civic life, take care of the environment

Understanding, Tolerance and Inclusion

Be aware of others and their cultures, accept diversity within a democratic society, being included and including others.

WELLBEING

At St. Peter's Catholic Primary School, we believe in providing a safe and inclusive learning environment to ensure learners have the best opportunity to strive for excellence, take risks and reach their potential. We believe nurturing the wellbeing of the whole person spiritually, emotionally and physically to develop healthy relationships with others.

At St. Peter's Catholic Primary School, we place an importance to explicitly teach our students Social and Emotional Learning (SEL). Social and emotional skills are critical and necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions. Another important feature of St. Peter's Catholic Primary School is our well established and successful transition programs. We provide our Prep students with a Buddy to help them familiarise themselves to our school and to settle in. Our Prep students have a senior and middle school student who are their Buddies throughout their first two years of school.



CURRICULUM

The Principal and staff of St. Peter's Catholic School seeks to create a learning environment in which the children are encouraged to realise their own potential and accept responsibility for their own learning. This is supported by a challenging and comprehensive educational program derived from the Victorian Curriculum which meets the needs of the individual student. We will support the development of each child's spiritual, intellectual, emotional, physical, social and creative growth.

Parents, students and staff work together to achieve excellence in learning and teaching and to foster individual potential in a vibrant and caring learning environment.



We strive to build **a positive learning environment** which encourages

- a love of learning;
- confidence;
- risk taking;
- individual reflection and goal setting; and,
- development of personal initiative and life skills.



REPORTING TO PARENTS

Throughout the year there are many opportunities to discuss your child's progress with his/her teacher. In Term 1 we have Learning Conversations where you can tell us about your child. This is followed in Term 2 by a written report and another Learning Conversation with you, your child's teacher and your child. In Term 4 another written report and Learning Conversation Day will be provided. You are very welcome to contact your child's teacher at any time throughout the year and make an appointment.



DATES TO REMEMBER - UPDATE

Monday Feb. 21st:
12:00pm to 6:00pm

Whole School Learning Conversations

Monday, June 20th:
12:00pm to 7:00pm

Whole School Learning Conversations

Monday, December 5th:
12:00pm to 7.00pm

Whole School Learning Conversations

LIBRARY

Library: each class is allocated a library session every week. Please ensure your child has a named library bag: children will return and borrow a different book each week. Please read with your child daily.



SPECIALIST PROGRAMS



SPANISH



ART



PERFORMING ARTS



MUSIC/DANCE



PHYSICAL EDUCATION



WELLBEING

Extension and Support Groups

In 2021, we hired a Maths/Science expert to support the extension of our gifted and talented students. This has been a successful program that supports extending our children who are talented in the Maths/Science curriculum.

A program such as this will support families and children who want to apply for secondary school scholarship programs.

TECHNOLOGY

St. Peter's supports student learning by providing state of the art contemporary technologies in all learning area. This includes large flat screens, desktops, laptops, iPads and robotic devices.

We are leading the way in use of technology as a tool to support families. We are a 1 to 1 chromebook school and the only primary school in the Sunshine area to have such a program.

Students from Prep to Year 6 are provided with a chromebook to use at school and Year 1-6 to use at school and home.



MEDICATION

St. Peter's staff are not permitted to administer medication without a medical form. The School Medication Form is available from the office or website (www.spsunshinesw.catholic.edu.au) under School Documents, Student Medication Form. Please complete and sign this form if you require the school to administer medication to your child.

ILLNESS/ ABSENTEES

If your child is unwell, please keep them at home.

If your child contracts an infectious disease please notify the school and seek advice on exclusion requirements. If your child is absent from school because of illness or any other reason, please call us or notify us through our skoolbag app. When the child returns to school, please send a note to the teacher (this is a legal requirement).



RAISING CONCERNS

If you have concerns or queries throughout the year, contact your child's class teacher and make a time to meet.

Please appreciate that staff have many pre-arranged meetings after teaching time therefore we ask you to make an agreed appointment time with your child's class teacher.

Please remember if you have concerns about another child's behaviour towards your child, **do not approach this child**. See your child's class teacher.

SCHOOL RULES

Rules are set to ensure the safety of everyone and that the rights of all are respected. Staff and students revisit our school rules regularly throughout the year. We ask you to discuss these rules at home with your children.

1. Follow directions
2. Keep hands, feet and objects to yourself
3. Listen to the speaker
4. Speak appropriately
5. Treat property with care

CLASSROOM CONSEQUENCES

- Step 1: **Warning**
- Step 2: **Time away** from the group
- Step 3: Formal **Time away** in the classroom
- Step 4: **Exit** to another room and complete **Behaviour Think Sheet**
- Step 5: **Exit to Principal/Deputy Principal**
complete **Behaviour Think Sheet**
- **Severe Behaviour Clause:**
Straight to Principal/Deputy Principal

(This clause will be used if a student wilfully hurts another child, wilfully destroys property or is dangerous to those around him/her)

SCHOOL COMMUNITY CHILD SAFETY CODE OF CONDUCT

Safeguarding Children and Young People Code of Conduct St Peter's Catholic Primary School

Introduction

This Code of Conduct has a specific focus on safeguarding our students and young people at St. Peter's Primary School against sexual, physical, psychological and emotional abuse or neglect. It has been developed in accordance with the [Victorian Government's Ministerial Order No 870](#) to support the school's 'Professional Child Safety Code of Conduct' and defines expectations of parents and those members of the school community, who may, at times, act as volunteers.

Purpose

The purpose of this Code of Conduct is to establish clear expectations for appropriate behaviour by adults towards students & young people. It aims to protect children and reduce any opportunity of abuse or harm to children. This Code of Conduct also provides members of the broader school community with guidance on how best to support students or young people, and how to avoid or better manage difficult situations.

Scope

This Code of Conduct applies to all parents, parent volunteers, members of the school board or parent's association and any other person, who volunteer their services to the school. This code applies to members of the school community who infrequently participate in 'Child Connected Works' at St. Peter's Primary School.

Child Connected Work

Child Connected work is defined as: 'Work authorised by the school's Principal, members of the Leadership Team or the School Board performed by an adult in the school environment while children are present or are reasonably expected to be present'.

For the purpose of this School Community Child Safety Code of Conduct, 'Child Connected Work' includes activities such as volunteering as a parent helper, guest speaker, members of the school board or parent's association. This also applies to members of the school community who infrequently volunteer their services at working bees, maintenance works, school sporting events, concert rehearsals or other like activities.

Acceptable behaviours

All parents, parent volunteers, members of the school board or parent's association are responsible for supporting the safety of our students, young people and broader school community by complying with the following 'acceptable behaviours':

- » Adhering to the 'School Community Child Safety Code of Conduct' (this Code) and associated procedures at all times.
- » Taking all reasonable steps to protect students & young people from all forms of abuse.
- » Respecting the privacy of all students & young people and their families.
- » Ensuring at all times that those participating in 'Child Connected Works' are never left alone with a student or young person. Where possible students & young people should remain in groups at all times. Where this is not possible, all 'Child Connected Works' must be undertaken in an open and visible environment, in close proximity to a member/s of St. Peter's Primary School staff.
- » Treating everyone within the school community with respect including students, young people, staff members, other parents & service providers. This includes listening to and valuing their ideas and opinions.

- » Listening and responding to the views and concerns of students, particularly if they are telling you that they or another student has been abused and/or are worried about their safety or the safety of another child. These disclosures must be reported to the supervising teacher in the first instance, the Principal, a member of the school's Leadership Team or Child Safety Officer immediately.
- » Taking account of the diversity of all students, including (but not limited to) the needs of Aboriginal students, students from culturally and/or linguistically diverse backgrounds, students with disabilities and students and young people who are vulnerable.
- » Promoting the cultural safety, participation and empowerment of all students & young people in all activities, including those from diverse backgrounds.
- » Maintaining relationships with other school community members and their children that are supportive & respectful.
- » Reporting all child safety complaints, suspected abuse, disclosures or breaches of the School Community Child Safety Code of Conduct to the supervising teacher, in the first instance, a member of the school's Leadership Team or Child Safety Officer immediately.
- » If an allegation of child abuse is made, ensuring the safety of the student/s or young person/s as soon as possible and then reporting this to the Principal, a member of the school's Leadership Team or Child Safety Officer as soon as possible.

Unacceptable Behaviours

All parents, parent volunteers, members of the school board or parent's association must not:

- » Ignore or disregard any child safety complaints, suspected abuse, disclosures or breaches of the 'School Community Child Safety Code of Conduct'.
- » Maintain relationships with other members of the school community that exposes, or has the potential to expose, any student or young person to intimidation, ridicule, abuse, violence, bullying or neglect.
- » Disclose with any member of the school community, including their own children, confidential information obtained as a result of participating in 'Child Connected Works'. (I.e... discussing with any person a student's or young person's academic strengths or weaknesses)
- » Develop any 'special' relationships with students or young people that could be seen as favouritism (such as the offering of gifts or special treatment for specific students).
- » Exhibit behaviours with students or young people, which may be construed as unnecessarily physical (such as inappropriate sitting on laps).
- » Do things of a personal nature that a student or young person can do for themselves (such as toileting or changing clothes).
- » Engage in open discussions of a mature or adult nature in the presence of students or young people.
- » Speak aggressively to, or discipline a student or young person whilst participating in 'Child Connected Works'.
- » Exchange personal contact details such as phone numbers, social networking sites or email addresses with students or young people.
- » Have unauthorised contact with students or young people 'on line' via email, social media networking sites, by text message or other means.
- » Display any behaviour or participate in conversations, in person or 'on-line', which could be construed as inappropriate or disrespectful to those who may overhear or view it. In particular students, young people and those from Aboriginal and diverse cultural backgrounds. This includes displaying opinions or making comments that may degrade, ridicule, intimidate or bully a student, young person or any member of the school community.
- » Use inappropriate language in the presence of students, young people and other members of the school community.
- » Use prejudice, oppressive behaviour or language in the presence of, or with students, young people and other members of the school community.
- » Express personal views on cultures, race, ethnicity, sexuality or disabilities in the presence of students, young people and other members of the school community.
- » Discriminate against any student, young person or member of the school community because of culture, race, ethnicity or disability.
- » Attend the school site under the influence or effects of illegal drugs or alcohol.
- » Consume alcohol without the prior knowledge and consent of the Principal or a member of the Leadership Team on the school premises, at a school event or in the presence of students or young people.

- » Photograph or video a student or young person without the consent of the Principal or a member of the Leadership Team whilst undertaking 'Child Connected Works'.

When using Social Media, Parents must:

- » Not make contact with any student (other than their own) using any form of social media. This is a breach of the school's Child Safety Code of Conduct and may be considered 'Grooming' In accordance with the Victorian Crimes Act 1958 - Sect 49m;
- » Not post images or videos of other students without prior consent from their parents;
- » Not discuss or mention the school, its staff or any members of the school community in a negative or defamatory way;
- » Be respectful to staff, volunteers, other parents, and/or students;
- » Not use it as a means to voice grievances about the school members of staff, other students or parents
- » Make reasonable efforts to ensure that their children comply with the school's Child Safety, Information Communication Technology (ICT) and Social Media Policy;
- » Never disclose any confidential information relating to other parents, staff members, volunteers, and/or students to third parties without the individual's express consent;
- » Never post sexually inappropriate or other material that may damage the reputation of the School.

Failure to Comply With This Code of Conduct

Where parents, parent volunteers, members of the school board or parent's association is suspected of breaching any obligation, duty or responsibility within this Code of Conduct, St. Peter's Primary School will take immediate action to address the concern. Where deemed appropriate, a breach of this Code of Conduct may be referred to Victorian Police.

Acknowledgement

I have read and understood this Code of Conduct and agree to display behaviours that safeguard students, young people and other members of the school community at St. Peter's Primary School against sexual, physical, psychological and emotional abuse or neglect.

SIGNIFICANT DATES FOR 2022

JANUARY

Monday 31st

Prep – 6 Children all start back

FEBRUARY

Monday 7th

Thursday 10th

Tuesday 15th

Monday 21st

Compulsory Cyber Safety Family Night Years 1-6

Beginning a year of School Mass @ 2:15pm

1st Instalment of fees due

Whole School Parent Learning Conversations

MARCH

Wednesday 2nd

Thursday 3rd

Thur 10th – Fri 11th

Monday 14th

Thursday 18th

Mon 28th – Tue 29th

Ash Wednesday Mass @ 2:15pm

Twilight Sports (Day Incursion)

Staff Conference, School Closure

Labour Day Holiday

Twilight Sports (Back up date)

Year 3/4 Urban Camp

APRIL

Friday 4th

Thursday 7th

Friday 8th

Tuesday 26th

Tuesday 26th

Wednesday 27th

Sacrament of Penance @ 7:00pm

Confirmation @ 7:00pm

Term 1 ends @ 1:45pm

Term 2 commences @ 8:50am

Easter Liturgy @ 2:15pm

Swimming commences (8 day program)

MAY

Friday 6th

Friday 6th

Sunday 15th

Monday 30th

Mother's Day Stall

Swimming finishes

2nd Instalment of fees due

Prep 2023 Enrolment Packs Due

JUNE

Monday 13th

Wednesday 15th

Thursday 16th

Thursday 16th

Sunday 19th

Monday 20th

Thursday 23rd

Friday 24th

Queen's Birthday Holiday

School Photos

Mid Year Reports

Prep 2023 Prep Interviews commence

Year 3/4 Sacrament of First Eucharist

Learning Conversations (12-7:00pm)

Feast of St. Peter's and St. Pauls

Term 2 Ends @ 1.45pm

JULY

Monday 11th:
Wed 20th – Friday 22nd
Monday 25th

Term 3 begins
Grade 5/6 Camp
Grandparents Mass

AUGUST

Monday 8th
Monday 15th
Monday 22nd

St. Mary of the Cross (McKillop) Feast Day Mass @ 2.15pm
3rd Instalment of fees due
Book Week Parade @ 9:00am

SEPTEMBER

Thursday 1st
Thursday 15th
Friday 16th
Friday 16th

Father's Day Stall
St. Peter's School Production Night @ Marian College @ 7:00pm
Footy Fun Day
Term 3 Ends @ 1.45pm

OCTOBER

Monday 3rd
Thursday 13th
Thursday 20th
Monday 24th
Monday 31st

Term 4 Begins
Art Show Night
1/2 Outdoor Education – Enchanted Maze
St. Anthony Claret Feast Day & Multicultural lunch
Report Writing Day – School Closure

NOVEMBER

Tuesday 1st
Wednesday 2nd
Thursday 3rd
Monday 21st

Melbourne Cup Day
All Saints & Souls day Mass @ 2:15pm
Prep Outdoor Education @3.30pm – 6:30pm
Prep Transition Day 1 2023 @ 9:15am – 10:30am

DECEMBER

Thursday 1st
Monday 5th
Thursday 8th
Tuesday 13th
Wednesday 14th
Monday 12th
Thursday 15th
Friday 16th

Prep Transition Day 2 2023 @ 9:15am-10:30am
Learning Conversations (12:00-7pm)
Celebration of Learning/Carols 4.30pm- 7pm
Year 6 Graduation Mass @ 6pm
Year 6 Big Day Out
P-6 2023 Orientation Day @ 9:00am-10:30am
End of Year Mass & Morning Tea @ 9:15am
Last Day for Students @ 3.15pm

